

Ministry Position Description

Position Title	Point of Entry Team Member
Reports to	Pastor/Safety Coordinator
Primary objective	Point of Entry volunteers are encouraged to collect the contact information from parishioners as they enter the church
Expected Time Commitment	Up to 1.5 hours each Mass
Tasks/Responsibilities	<ul style="list-style-type: none"> • Point of Entry volunteers are encouraged to collect the contact information • Maintaining appropriate physical distancing (6 feet/2 metres) • Wear the appropriate personal protective equipment (PPE) if they are unable to maintain 6 feet/2 metres of separation from congregants. • Open the entry access door and keep propped open until the number of 50 or fewer parishioners has been met. • Open the exit door until all parishioners have exited the church • Provide list of participants to the Safety Coordinator
Setting/Work Environment	<ul style="list-style-type: none"> • Ministry will take place in the church
Appointment duration/term	Approximately 6 months or longer.

Signature of Director/Pastor/Volunteer Leader

Day / Month / Year

Signature of Volunteer Applicant

Day / Month / Year